

## TRANSMITTAL

### Japan Visa Application

<b>Visa Applicant</b>	
<b>Tour Group Code</b>	
<b>Date of Submission</b>	
<b>Signature</b>	

I am sending the following documents for my Japan Visa Application:

No	Item Description	Qty / Pages	Remarks / Status
1	Transmittal Slip		
2	Letter Of Authority for UNLTD Travel		
3	Philippine Passport		
4	Visa Application Form		
5	Photo – Soft and Hard Copies		
6	Daily Schedule in Japan		
7	Multiple Visa Request Letter		
<b>Applicant with USED Japan Visa</b>			
8	Passport With <b>USED</b> Japan Visa and Landing Stamps		
<b>First Time Applicant</b>			
9	Authorization Letter to Japan Embassy for PSA		
10	Birth Certificate (Original)		
11	Marriage Certificate		
<b>Application without Guarantor</b>			
12	Bank Certificate (Original)		
13	Applicant's Income Tax Return (ITR) (Form 2316) or (Form 1701)		
14	Applicant's Bank Statement		
15	Signed Letter of Explanation		
<b>Application with Guarantor</b>			
16	Guarantee Letter		
17	Proof of Relationship Between Applicant and Guarantor		
18	Bank Certificate (Original) of the Guarantor		
19	Guarantor's Income Tax Return (ITR) (Form 2316) or (Form 1701)		
20	Guarantor's Bank Statement		
21	Signed Letter of Explanation		
22	Picture of the Guarantor and the Applicant together		
<b>Other Optional Documents</b>			
23	Letter From Department Chair, Dean or School Registrar (Optional)		
24	Photocopy of Applicant's Alien Certificate of Registration (ACR)		